



Facilities and limitations of Wee Learn Daycare

- Our hours of operation are from _____ am to _____ pm, from Sunday to Thursday, January to December, We are closed on Government Holidays .You will be notified in advance if the day care centre must closed due to unforeseen circumstances.. Please respect our valued family time and pick up prior to closing .
- Children are expected to come to Wee Learn everyday. Regular child who is absent for more than 3 days parents must inform the centre.
- Wee Learn Daycare assumes full responsibility for your child once they are dropped off and signed in until they are signed out. So please make sure that we are aware that your child is being dropped off or picked up. Do not just leave without someone acknowledging you. Children should arrive at daycare with clean clothes, diapers, hair, face & hands, including fingernails cut, and ready for the day.
- If any parents late after .pm then parents will take responsibility to drop the last staff safely at home .Also shall be charged BDTper day in daily basis.
- Breastfeeding mothers are allowed in the centre all though the day only for feeding purpose. Other parents can meet their children in parent's corner at his /her convenient time for 10 to 15 minute only from _____ pm to _____ pm.
- Visitors (recommended by parents) are allowed to visit the center from 3.00 pm to 4.00 pm.
- Parents have to maintain a diary for individual child with information details. Unless Wee Learn will not be responsible for any negligence for child caring.
- Promoting good health and safety is a goal at daycare. To prevent the spread of childhood diseases and illness, please do not bring your child that is ill to the daycare.
- If your child comes down with a communicable disease you need to notify me right away and in turn I must notify other parents. Children with a contagious illness will not be allowed in daycare until they are properly medicated. A child must be on the antibiotic 24 hours before returning to the daycare. After sick when baby come in centre drop the doctor prescription and other related documents.
- All the children are ready to go home by _____ pm. The last feeding /meal time will be _____ pm.
- In case of any observation, parents are requested to drop it in observation book and it will be addressed as soon as possible by the concerned authority.
- Parents are always welcome to discuss any issues related to child. If a parents need to discuss in

detail then it should be done through appointment.

- For better understanding and proper communication only parents communications with Centre in charge and senior teacher are strictly maintained .Direct communication between parent and caregiver are not allowed for both side betterment.
- Parents provide all kinds of food. Food items are not provided for any child in daycare authorities. Any kind of food preparation is not possible in centre. Boneless fish are allowed for daycare. Only refrigerator and micro –oven facilities are maintained. Any other special services are not given to the centre.
- Food is not allowed while child is asleep.
- Toys are not allowed from home .
- Wee Learn Daycare provide regular shower like quick or shampoo shower. For safety purpose we don't allow any hair oil massaging or body massaging before shower at daycare.
- A child with any of following symptoms will be immediately isolation discharge to the parents or emergency contact

1.Tempature of 100 degree F.

2. Diarrhea (more than 3 abnormally loose stool with in 24 hours).

3. Vomiting (2 or more times during the day) *

4. Draining rash anywhere on the body – must be gone before returning

5. Eye discharge – Pink eye or from a cold- must be gone before returning

6. Lice or nits – can return only after being free of them for 24 hours *

7. Communicable disease: chicken pox, measles, etc. must be gone before returning to daycare 8.

Consistent complaints of ear, stomach or head aches, or other pain

9. Any color of nasal discharge, it must be clear before returning to daycare unless it is a severe clear runny nose, then they need to remain home until it becomes a mild runny nose – wiping it less than every 15 minutes or so.

10. Severe coughing- congested, with phlegm, gets red in the face, gags, throws up, or high pitched whooping or croup sounds – must be mild before returning to daycare

- Parents should provide following things daily at the time of dropping the child:

#Full change of cloths

#Diapers/Pulls ups/Underwear

#Diaper /Rash cream

#Wipes

#Indoor shoes

#Appropriate outdoor clothing

#Others toiletries

#Baby's daily food items